

# COVER SHEET FOR AMENDMENT OF POST-TRAVEL SUBMISSION

16 DEC -9 PM 3: 16

Instructions: Use this form as a cover sheet for any paperwork you may need to submit to the Office of Public Records in order to make your Privately Sponsored Post-Travel Submission complete in accordance with Rule 35. Only complete this form if you need to submit an amendment to a post-travel filing you have already submitted.
SUBMIT DIRECTLY TO THE OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING
Alvaro Zarco Name of Traveler:
Kaine Kaine Employing Office/Committee:
Employing Office/Committee: CARE
Travel Expenses Paid by (List all sources):
October 30-November 4, 2016 Travel Date(s):
PSTCF (final version): Itinerary (final version)
Description/Title of Attached Forms:
Purpose of Amendment (describe the reason for amending original submission):  Incomplete. The final version of the documents listed above were not submitted to the
Office of Public Records.
X 12-9-2016  X Moro Ja Signature of Traveler)

(Date)



## PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should NOT submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee MUST also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR). Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

i	Sponsor(s) of the trip (please list all sponsors):
1.	Cooperative for Assistance & Relief Everywhere, Inc. (CARE)
2.	Description of the trip:
••	that improve food and nutrition security in Niger.
	Dates of travel: Oct. 30 - Nov. 4, 2016
	Place of travel: Niger
	Name and title of Senate invitees: See Addendum A
).	1 certify that the trip fits one of the following categories:
	(A) The sponsor(s) are not registered lobbyists or agents of a foreign principal <u>and</u> do not retain or employ registered lobbyists or agents of a foreign principal <u>and</u> no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee <i>at any point</i> throughout the trip.  -OR -
	(B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (see question 9).
	I certify that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
	– AND –
	I certify that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
3.	l certify that:
	The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for de minimis lobbyist involvement.  - AND -
	The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (see question 9).

9.	USE ONLY IF YOU CHECKED QUESTION 6(B)  I certify that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:
	<ul> <li>(A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member. officer, or employee on any segment of the trip.</li> <li>OR –</li> </ul>
	<ul> <li>□ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip (see questions 6 and 10).</li> <li>- OR -</li> </ul>
	(C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip.
10.	USE ONLY IF YOU CHECKED QUESTION 9(B)  If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:
11.	An itinerary for the trip is attached to this form. I certify that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.
12.	Briefly describe the role of each sponsor in organizing and conducting the trip:
	CARE is host to the delegation and is responsible for logistics, content of the trip and post-trip follow up.
13.	Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:
	CARE is a leading humanitarian organization focused on combating global poverty. We place a special
	emphasis on women and girls because when they are equipped with the proper resources they help their
	families and communities escape poverty. See Addendum E.
14.	Briefly describe each sponsor's prior history of sponsoring congressional trips:
	CARE hosts congressional trips as an educational opportunity to see development work firsthand.
	Since 2009, we have hosted twenty-two trips with members of Congress and their staff.

CARE International works in over 90 countries around the world implementing programming as well as							
promoting visibility on issues important to ending global poverty and leading advocacy toward local and							
international actors to prioritize poverty-combatting initiatives.  Total Expenses for Each Participant:							
☑ Good Faith estimate	\$5,100	\$416	\$292	Interpreters, Security, Visas: \$880			
☐ Actual		•					
Amounts	See Addendum D for estimate details.	· ·					
State whether a) the participation or b) congressional parti	for estimate details.  e trip involves an event that the trip involves an event th	nat is arranged or or	ganized <i>specifically</i>				
State whether a) the participation or b) congressional parti	for estimate details.  e trip involves an event that the trip involves an event the cipation:	nat is arranged or or	ganized <i>specifically</i>				
State whether a) the participation or b) congressional participation. The trip was arranged	for estimate details.  e trip involves an event that the trip involves an event the cipation:	to congressional pa	ganized <i>specifically</i>				
State whether a) the participation or b) congressional participation. The trip was arranged Reason for selection.	for estimate details.  e trip involves an event that the trip involves an event the cipation: ged specifically with regard	to congressional pa	ganized specifically articipation.	with regard to			
State whether a) the participation or b) congressional participation. The trip was arranged Reason for selection. The U.S. government	for estimate details.  e trip involves an event that the trip involves an event the cipation:  ged specifically with regard  g the location of the event of	to congressional partrip	ganized specifically articipation.	with regard to			
State whether a) the participation or b) congressional participation. The trip was arranged an interest in cross	for estimate details.  e trip involves an event that the trip involves an event the cipation: ged specifically with regard  g the location of the event of the ev	to congressional partrip ment and emergence ve food and nutrition	ganized specifically articipation.	with regard to			
State whether a) the participation or b) congressional participation. The trip was arranged an interest in cross or selection. The U.S. government of the participation or b) congressional participation or b) congressional participation. The trip was arranged arranged and the trip was arranged and interest in cross or selection.	for estimate details.  e trip involves an event that the trip involves an event the cipation: ged specifically with regard  g the location of the event of the ev	to congressional partrip ment and emergence ve food and nutrition	ganized specifically articipation.	with regard to			
State whether a) the participation or b) congressional participation. The trip was arranged an interest in cross of the U.S. government an interest in cross of the U.S. government and interest in cross	for estimate details.  e trip involves an event that the trip involves an event the cipation: ged specifically with regard  g the location of the event of the ev	to congressional partrip ment and emergence re food and nutrition cility:	ganized specifically articipation.	with regard to			

21.	Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:						
	The government per diem rate for Niamey, Niger is \$104/night for lodging and \$73/day for food.						
	Our costs are at these rates.						
22.	Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:						
	The delegation will fly coach class to and from Niger. The delegation will fly on a United Nations World						
	Food Program charter plane (coach equivalent) for internal travel in Niger. See Addendum C.						
23.	I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).						
24.	List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:						
	No entertainment will be provided on this trip.						
25.	I hereby certify that the information contained herein is true, complete and correct. (You must include the completed signature block below for each travel sponsor.):						
	Signature of Travel Sponsor:						
	Name and Title: Robert Roche, Director, Learning Tours						
	Name of Organization: Cooperative for Assistance and Relief Everywhere, Inc. (CARE)						
	Address: 1899 L Street, NW, Suite 500, Washington, DC 20036						
	Telephone Number: 202-550-6535						
	Fax Number: 202-296-8695						
	E-mail Address:rroche@care.org						

### Addendum A:

Names and titles of ALL Senate invitees and explanation of why the individual was invited.

We invited congressional staff from each of the following committees to join the trip. These committees hold a particular interest or relevance to the issue of U.S. foreign assistance and food aid, which will be the focus of the trip agenda.

Senate Agriculture Committee Senate Transportation Committee Foreign Relations Committee

### Invited Staff:

Devin Mogler- Legislative Assistant, Senator Joni Ernst (R-IA)

Tracy Henke - Legislative Director, Senator Roy Blunt (R-MO)

Caitlin Poling - Nat. Security Advisor, Senator David Perdue (R-GA)

Liz Hermsen - Senior Policy Advisor, Senator Bob Casey (D-PA)

Anne Knapke - Deputy Legislative Director. Sen. Amy Klobuchar (D-MN)

Lynn Tjeerdsma - Senior Policy Advisor, Sen. John Thune (R-SD)

Mary Olive - Counsel, Senate Agriculture Committee Minority Staff

Hayley Pierre - Professional Staff Member. Senate Transportation Committee Minority Staff

Nick Barbash - Legislative Assistant, Sen. Tim Kaine (D-VA)

Alvaro Zarco - Legislative Correspondent, Sen. Tim Kaine (D-VA)

### Addendum B:

Cities of Departure:

Sunday, October 30, 2016:

7:35pm - Depart Washington, DC (Air France #55)

Monday, October 31, 2016:

8:00am - Arrive Paris, France

11:00am - Depart Paris, France (Air France #306)

4:30pm - Arrive Niamey, Niger

Friday, November 4, 2016:

12:35am - Depart Niamey, Niger (Air France #339)

6:00am - Arrive Paris France

1:20pm - Depart Paris, France (Air France #54)

5:10pm - Arrive Washington, DC

### Addendum C:

On November 2, 2016, the delegation will travel on a chartered flight from Niamey, Niger to Maradi, Niger and back to Niamey. Additionally, on November 3, 2016, the delegation will travel on a chartered flight from Niamey. Niger to Tillaberi, Niger and back to Niamey.

Due to our schedule and limited flight options between different cities within Niger, we have selected a charter plane lead by the United Nations World Food Program (WFP). The cost of the charter plane is expected to be \$1,100 per person. The Airline Operating Certificate (AOC) is forthcoming.

### Addendum D:

Transportation Estimation per person – \$5,100

o Flight estimation: \$3.000

Vehicles: \$1,000Charter flight: \$1,100

- Lodging Estimation per person \$416
  - o \$104 per night x 4 nights\*
- Meals Estimation per person \$292
  - o \$73 (USG M&I per diem for Niamey) x 4 days
- Other Expenses Estimation per person \$880
  - o Visa -- \$190
  - o Security -- \$590
  - o Interpreter -- \$100

<sup>\* &</sup>lt;u>Note:</u> Though the delegates are only spending 3 nights in Niger, we will likely pay for an additional night at the hotel so that delegates can use their room until transferring to the airport at 10:30pm on Nov. 3, 2016 to catch a 12:35am flight home.

### Addendum E:

CARE pursues this mission in over 90 countries and has operated in Niger since 1974. By educating key policymakers and stakeholders on the innovative solutions to poverty and the link between women's empowerment and ending global poverty, Learning Tours support CARE's broader mission by building understanding and support for the cause of combatting global poverty.



#### AGENDA: CARE Learning Tour to Niger, October 30 - November 4, 2016

#### Sunday, October 30

Travel Day

Depart U.S. for Niamey, Niger

#### Monday, October 31

Travel Day/Niamey, Niger

	4:30pm	CARE delegation	arrives to	Niamey,	Niger	(AF #0306)
--	--------	-----------------	------------	---------	-------	------------

4:30-5:00pm Transfer to Grand Hotel

5:00-6:30pm Hotel check-in/unpacking time

6:30-7:30pm Welcome Briefing to provide an overview of trip and introduce CARE staff and delegates to one another

Overnight: Grand Hotel, Niamey, Niger

#### Tuesday, November 1

Niamey, Niger

9:00-10:30am	Scene-Setter		Briefing to gain			storical	and	and political	
	context	for	short-term	food	and	nutritio	n se	curity	in
	Niger								

10:30-11:15am Transfer to Site Visit 1

11:15-12:15pm Site Visit 1: Tour of World Food Program Warehouse to learn about how food aid arrives to Niger and how it is processed upon arrival

12:15-1:00pm Transfer to lunch

1:00-2:30pm <u>U.S. Mission Lunch Briefing</u> to learn about the U.S. Government's development priorities in Niger

2:30-3:00pm Transfer to Meeting with High-Level Officials

3:00-4:00pm Meeting with High-Level Nigerien Officials to learn about the Nigerien Government's food security programs and priorities

4:00-4:30pm Transfer to Grand Hotel

4:30-5:30pm Debrief Roundtable with delegation to discuss the day's learning objectives

5:30-6:00pm Transfer to the U.S. Ambassador's residence

6:00-8:00pm

Reception with U.S. Ambassador, Local Government & NGO

Leaders to discuss the role of international partners,

local governments and NGOs in development in Niger

8:00-8:30pm Transfer to Grand Hotel

Overnight: Grand Hotel, Niamey, Niger

#### Wednesday, November 2

8:30-9:00am

Maradi, Niger

o oo io oo - Dieno briofing on the different types of food aid

Transfer to airport

9:00-10:00am Plane briefing on the different types of food aid

• Transfer to Maradi

10:00-11:00am Transfer to Site Visit 1

11:00-12:30pm Site Visit 1: Visit Food Aid Distribution Site to learn about how recipients of food aid are identified, how communities are mobilized and what the process of distributing food aid is to beneficiaries. Meet with beneficiaries to hear their stories

12:30-1:00pm Transfer to Site Visit 2

• Note: Lunch in vehicles

1:00-2:00pm Site Visit 2: Visit Cash Transfer Program to learn about how this program differs from food aid, how recipients are identified and mobilized for this program and discuss strengths and weaknesses of program with beneficiaries

2:00-2:30pm Transfer to Site Visit 3

2:30-3:30pm Site Visit 3: Visit FFP LAHIA program to learn about efforts to reduce food insecurity and malnutrition by addressing nutrition for pregnant/lactating women and children under 5 years of age

3:30-4:30pm Transfer to airport

4:30-5:30pm Transfer to Niamey

5:30-6:00pm Transfer to Grand Hotel

6:00-7:00pm Downtime at hotel

7:00-8:30pm <u>Closing Dinner</u> to discuss lessons learned and next steps when the delegation returns to DC

Overnight: Grand Hotel, Niamey, Niger

12:35am

9:00-9:30am	Transfer to airport
9:30-10:15am	Transfer to Tillaberi
10:15-11:00am	Transfer to Site Visit l
11:00-12:30pm	Site Visit 1: Visit Food Voucher Program to learn about how this program differs from food aid and cash transfers, how recipients are identified and mobilized for this program and discuss strengths and weaknesses of program with beneficiaries. Meet with farmers to learn about local/regional procurement
12:30-1:00pm	Transfer to lunch
1:00-2:30pm	Lunch Roundtable Discussion on the impact of food aid on local markets, local and regional procurement and compare food aid vs. long term food security
2:30-3:00pm	Transfer to Site Visit 2
3:00-4:30pm	Site Visit 2: Visit Resilience and Economic Growth in Sahel - Enhanced Resilience (REGIS-ER) to learn about initiatives to enhance the long-term resilience of local agricultural production. Meet with local farmers
4:30-5:00pm	Transfer to airport
5:00-5:45pm	Transfer to Niamey
5:45-6:00pm	Transfer to Grand Hotel
6:00-8:00pm	Delegate debrief dinner to discuss the day's programming and the connection between short and long term food security
8:00-10:30pm	Packing time
10:30pm	Transfer to airport

Return Flight to the U.S. (AF #339)